IN THE DISTRICT/SUPERIOR COURT FOR THE STATE OF ALASKA
AT _____
(City or town where the court is located)

_____	)	
Plaintiff,	)	
v.	)	
	)	Case No. _____
_____	)	
Defendant.	)	**AGREEMENT & ORDER TO PAY JUDGMENT WITH A PAYMENT PLAN**
_____	)	

The parties agree that the judgment entered on_____ may be paid under the following terms.

1. **Total Payment.** Defendant agrees to pay the judgment plus interest to the Plaintiff for the total amount of: $_____.

2. **Payment Schedule.** Defendant agrees to pay Plaintiff by:

   ☐ Payment in Full: The Defendant will pay the Plaintiff the amount listed in paragraph 1 by this date: _____.

   ☐ Payment Plan: The Defendant will pay Plaintiff $ _____ each month by the _____ day of each month starting this day: _____. The Defendant will continue to make monthly payments to the Plaintiff until the Defendant has paid the Plaintiff the amount listed in paragraph 1.

   ☐ PFD Funds: The Defendant will send the Plaintiff _____ from each year's PFD funds until the debt listed in paragraph 1 is paid in full. If the Defendant is unable to use the PFD to pay the full amount agreed above (e.g., PFD is already garnished or unavailable), the Defendant will send the Plaintiff ☐ all of the remaining PFD funds received ☐ other: _____.
   The Defendant agrees to apply for a PFD each year until the Plaintiff is paid in full.

   ☐ Other: _____
   _____
   _____
   _____

3. **Plaintiff's Billing Address.** Defendant will mail payments to the Plaintiff's address:
   _____

4. **Plaintiff Action.** The Plaintiff will not take any more action to collect this debt, unless the Defendant fails to make the payments described above. Then, the Plaintiff may begin the execution process to take the Defendant's property (PFD, bank accounts, wages, vehicles, land, etc.) to pay the judgment by filing an affidavit telling the court the debtor has failed to pay, and serving the affidavit on the Defendant.

5. **Change of Address.** The Defendant will tell the Court and the Plaintiff if there is any change in address or other contact information by filing the TF-955 with the court.
6. **Other**.

_____
_____
_____
_____

Plaintiff's (or attorney's) Signature | Print Name (and Bar# if applicable) | Date

Mailing Address | City | State | ZIP

Phone | Email

Defendant's (or attorney's) Signature | Print Name (and Bar# if applicable) | Date

Mailing Address | City | State | ZIP

Phone | Email

ORDER

The Defendant shall pay the judgment according to the payment plan stated in the above agreement of the parties. The court will not issue a writ of execution to the Plaintiff to collect the debt unless the Defendant fails to follow the terms of the above agreement.

Effective Date

Judge

Type or Print Name

Certificate of Service
To be filled out by court staff

I certify that on the following date _____ a copy of this *Order and Agreement* was sent to:

☐ Plaintiff: _____ ☐ Plaintiff's Attorney: _____
☐ Defendant: _____ ☐ Defendant's Attorney: _____
☐ _____

Clerk/JA: _____

Need help? See Alaska Court System's Self-Help Services Debt Collection Page at: http://courts.alaska.gov/shc/debt/index.htm